

St Mary's College

Medical Management Plan: Generic Template



This template Medical Management Plan (and a Student Health Support Plan) should be developed and must be in place prior to a child commencing attendance at the school, noting that in some cases, with Principal approval there may be an interim Medical Management Plan and Student Health Support Plan if the school is awaiting relevant medical or other information at the time the child commences attendance, and it would not be reasonable to delay a child's attendance in the circumstances. The Medical Management Plan and Student Health Support Plan must be kept together with relevant health records for the child.

The Medical Management Plan must be authorized by the treating medical / health practitioner, reviewed and updated as required including at times when the school requires further advice. A Medical Management Plan must be completed for each student with an identified health care need (not including those with Anaphylaxis as this must be documented in an Individual Anaphylaxis Management Plan).

The child's registered medical / health practitioner must be consulted by parents/guardians in the development of the Medical Management Plan. The advice from the medical / health practitioner must be documented in the Medical Management Plan (signed and dated by the AHPRA registered practitioner).

Where the medical management pertains to a specific condition e.g. epilepsy, a specialist advice service medical management template may be used e.g. Asthma Plan, Diabetes Australia (Victoria), Epilepsy Foundation of Victoria, continence care plan. See Victorian Government Health Care Needs Resources: Provides a range of Specific Condition Medical Management Plans (Acquired Brain Injury/Cancer/Cystic Fibrosis/Personal Care etc.)

<https://www2.education.vic.gov.au/pal/health-care-needs/resources>

All medical management plans should (as relevant to the circumstances) detail the following:

- details of the diagnosed health care need, allergy or relevant medical condition including the severity of the condition and general care requirements
- any current medication prescribed for the child
- the response required from the school in relation to the emergence of symptoms
- any medication required to be administered at school or in response to an acute episode or an emergency
- the response required if the child does not respond to initial treatment
- access to community health services or when to call an ambulance for assistance.

| | | | | | |
|---|---------------|--------------------------|---|-------------|----------------------|
| STUDENT NAME: | | | | DOB: | STUDENT PHOTO |
| YEAR LEVEL: | CLASS: | COLLEGE E NUMBER: | URL: | | |
| ALLERGIES: | | | | | |
| MEDICAL/HEALTH PRACTITIONER NAME: | | | PROFESSION/SIGNATURE/AHPRA NUMBER: | | DATE OF PLAN: |
| MEDICAL/HEALTH PRACTITIONER CONTACT: | | | | | REVIEW DATE: |
| LANGUAGE/CULTURAL NEEDS REQUIRED: | | | | | |
| COPIES OF MMP PROVIDED TO: | | | | | |

| PARENT/GUARDIAN/CARER | PARENT/GUARDIAN/CARER | EMERGENCY CONTACT |
|------------------------------|------------------------------|--------------------------|
| Name: | Name: | Name: |
| Relationship: | Relationship: | Relationship: |
| Contact Phone: | Contact Phone: | Contact Phone: |
| Email: | Email: | Email: |

| DIAGNOSED HEALTH CONDITION & HEALTH CARE NEEDS | | |
|---|----|--------------------------|
| 1. | 4. | |
| 2. | 5. | |
| 3. | 6. | |
| CURRENT MEDICATIONS (Name/Dose/Route/Frequency) NB: Medication administered @ school requires a Medication Authority Form (MAF) | | MAF Completed |
| 1. | | |
| 2. | | |
| 3. | | |
| 4. | | |
| 5. | | |
| 6. | | |

| <i>IMPLICATIONS FOR EDUCATION AND CARE (Indicate all applicable)</i> | |
|--|--|
| Impact for attendance onsite at school | |
| Impact on capacity to maintain attention or participate in routine educational activities | |
| Limitations on mobility or physical activity, requires mobility support | |
| Personalised Care and Support needs (toileting, feeding etc) | |
| Requires a Behaviour Support Plan or additional supervision, flight risk, scalability assessment | |
| Requires communication support or Augmentative and/or Alternative Communication | |

| | |
|---|--|
| Requires complex care (catheterisation, stoma care, tracheostomy care etc) | |
| Consideration for camps, excursions, incursions, or other activities | |
| Consideration for transportation | |
| Other please specify (e.g. work experience/education placement) | |
| Other possible impacts on school-based activities: Please provide any further relevant information to assist the College in supporting the needs of student at school. | |

Privacy Statement

The school collects personal information so as the school can plan and support the health care needs of the student. Without the provision of this information the quality of the health support provided may be affected. The information may be disclosed to relevant school staff and appropriate medical personnel, including those engaged in providing health support as well as emergency personnel, where appropriate, or where authorised or required by another law. You can request access to the personal information that we hold about you/your child and to request that it be corrected. Please contact the school.

First Aid

If the student becomes ill or injured at school, the College will administer first aid and call an ambulance if necessary. If you anticipate the student will require anything other than a standard first aid response, please provide details, so special arrangement can be negotiated.

| Description of the Condition | Observable ADVERSE Signs/Symptoms | FIRST AID RESPONSE |
|---------------------------------------|--|--|
| Observable Signs and Symptoms: | <div style="border: 1px solid black; height: 140px; width: 100%;"></div> | <div style="border: 1px solid black; height: 140px; width: 100%;"></div> |
| Frequency and Severity: | <div style="border: 1px solid black; height: 140px; width: 100%;"></div> | <div style="border: 1px solid black; height: 140px; width: 100%;"></div> |
| Triggers (if applicable): | <div style="border: 1px solid black; height: 140px; width: 100%;"></div> | <div style="border: 1px solid black; height: 140px; width: 100%;"></div> |
| | <div style="border: 1px solid black; height: 140px; width: 100%;"></div> | <div style="border: 1px solid black; height: 140px; width: 100%;"></div> |