

St Mary's College

School Community

Safety Order Review Form



MELBOURNE
ARCHDIOCESE
CATHOLIC SCHOOLS



St Mary's College
Seymour

This form is to be completed by the subject of a School Community Safety Order (order) and/or relevant persons assisting the subject who wish to have a decision regarding an order reviewed.

This form must be received by the designated reviewer as soon as practicable after an order is issued.

It is important that you keep a copy of this form for your records.

School Information

| | |
|-------------------|--|
| School name: | |
| Principal: | |
| Authorised person | |

Student Information

| | |
|----------------|--|
| Name: | |
| Date of birth: | |
| Gender: | |
| Year level: | |

Subject Information

| | | | |
|----------------|--|--------|--|
| Name: | | | |
| Address: | | | |
| Phone: | | Email: | |
| Support needs: | <i>Do you require any specific assistance to participate in a meeting?</i> | | |

Carer's/relevant person's Information

| | | | |
|----------------|--|--------|--|
| Name: | | | |
| Date of birth: | | | |
| Phone: | | Email: | |

Incident Information

Please provide brief details of the circumstances leading to the issuing of the order by the authorised person:

Reason/s for Review

There have not been sufficient interventions/strategies utilised prior to the decision to issue the order.

Yes/No

The grounds on which the order was issued are unfair.

Yes/No

Other extenuating circumstances.

Yes/No

Subject's signature: _____

Carer's / relevant persons' signature: _____

Date: _____

| | |
|----------------------|---|
| Responsible director | Director of Learning and Regional Services |
| Policy owner | General Manager, Legal and Professional Standards |
| Approving authority | Director, Learning and Regional Services |
| Approval date | 14 September 2022 |
| Date of next review | September 2024 |