



# St Mary's College Seymour

## Uniform Policy

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### 1. Purpose

To provide a policy document that details the College Uniform Requirements and provides the mechanism for consistency, alterations and additions to the uniform if required.

### 2. Underlying Values and Principles

- (a) A uniform provides equal opportunity for all students to be part of the College community and removes the possibility of students being isolated because of not being “up with the fashion”;
- (b) The College Uniform correctly reflects the student’s sense of pride and self-esteem;
- (c) The College Uniform engenders self-respect, self-discipline and promotes school spirit;
- (d) All students, parents and staff will support the College Uniform Policy;
- (e) Uniform requirements and quality of garments supplied will be determined by the College Board and communicated to the supplier(s). Change of supplier, if and when necessary, will be the responsibility of the Board.

### 3. Responsibility For Policy Implementation

The College Executive and teaching staff are responsible for implementation of this policy.

### 4. Protocols & Procedures

#### 4.1 College Expectations

- (a) Students are expected to be in full and correct uniform in accordance with the College Uniform Code (see appendix one);
- (b) Students are expected to adhere to the College Uniform Code in relation to other aspects of their appearance (see appendix one);
- (c) Parents/Guardians of students who are “out of uniform” are required to communicate the reason for being out of uniform and timeline for rectifying the issue (via written note or email) to the Classroom Teacher(Primary)/House Mentor(Secondary);
- (d) Students who are not wearing the full and correct College uniform are to obtain an out of uniform pass or sticker that is dated from their Classroom Teacher(Primary)/House Mentor(Secondary). This will be shown to staff if requested;
- (e) Correct school uniform is to be worn on all school days unless otherwise informed by the College.

#### 4.2 Procedures & Consequences

- (a) When a Classroom Teacher(Primary)/House Mentor(Secondary) observes or becomes aware that a student is not meeting College expectations in relation to the College Uniform Policy, the teacher is required to rectify it immediately, by asking for parental communication and then recording it in Simon;
- (b) Each time a student does not adhere to the above expectations a “uniform infringement” will be recorded against the students’ name in SIMON and noted as a ‘Welfare or Refusal’ issue;
- (c) Communication will be made to parents by the Classroom Teacher(Primary)/House Mentor(Secondary) upon a third infringement, advising them that a fourth infringement will result in a lunchtime detention;
- (d) If a student has a further uniform infringement recorded, the student and parent will receive notification to meet with the Pastoral Leader to discuss an outcome;

- (e) If a further ONE uniform infringement is recorded after the meeting – making a total of SIX, the student and parent(s) will need to attend a meeting with the Director of-Wellbeing to resolve the matter and discuss the appropriate Wellbeing Measure. The student may incur a further infringement from the College if the student purposefully and continually defies the College Uniform Policy.

**5. Communication**

The policy and any changes to the policy will be communicated to: Parents; Students; All staff.

**6. Wearing Summer and Winter Uniform**

- Summer Uniform: Term 1 and Term 4
- Winter Uniform: Term 2 and Term 3

**Review Timeline**

This policy is to be reviewed June 2021 by the Wellbeing Team and College Executive.

## St Mary's College Uniform Code (Appendix One)

All students are expected to wear the full and correct College uniform each day as outlined below. The uniform is to be worn appropriately and should reflect the personal pride each student has in themselves and their College.

**Headwear:** College Broad brimmed or bucket Navy Blue Hat (with no slogans). All students must wear a hat in Terms One and Four.

**Accessories:** No additions are permitted with the uniform e.g. Visible T-Shirts, bike shorts, jackets, vests, leggings, skins, headbands, scarves etc.

**Shoes:** Under Child Safety Regulations, Black Leather Lace School Shoes Only. BOOT STYLE and T-BAR STYLE are NOT permitted. Black runners are not permitted to be worn on Uniform days.

(PE - proper runners - No skate or volleys or similar)

### **Jewellery:**

- A wristwatch,
- Up to two pairs of *plain* ear studs or sleepers in the ear lobe only (unobtrusive and small in size),
- A small religious medal on a fine chain will be permitted under clothing (no other necklace or pendant permitted),
- Jewellery other than that listed above is not to be worn at school, e.g. rings, bracelets, necklaces, wrist bands (medical bands allowed). Students will be asked to remove the item immediately and place it in their locker. (If this is a continuing issue, students will be referred to the Pastoral Leader for the item(s) to be removed and returned at the end of the day.

**Body and Facial Piercings:** are not permitted

### **Make up/Nails:**

- Makeup is not encouraged, but must be kept to a minimum and natural looking - the student will be asked to remove it at the commencement of the next lesson break *if too excessive*.
- Coloured nail polish is NOT permitted, only clear permitted. Students will be asked to remove coloured polish at the commencement of the next lesson break.
- Fake nails and fake eyelashes are NOT permitted.

### **Hair:**

- Hair is to be clean, tidy and tied back away from eyes, including long fringes for both girls and boys.
- Below the collar length hair must be tied back off the shoulders for both girls and boys.
- Hair attire (ribbons, scrunchies, headband) must be in St. Mary's College colours (blue/yellow).
- Extreme haircuts or styles are not permitted. Hair styles such as dreadlocks, mohawks, shaven heads, unnatural hair colours such as pinks purples, greens etc. Please note these are examples only and do not form an exhaustive list. No beads in hair.
- The College reserves the right to determine what is extreme hair fashion or an extreme hairstyle. For further guidance please speak with the Pastoral Leader/Director Wellbeing.
- Number 2 haircut is the minimum. No shaved or pattern cuts.
- Hair may be dyed in *one natural* hair shade. No coloured hair or highlights/tips permitted.

**Facial Hair:** Boys are to be clean shaven at all times.

**Dress/Skirt Length:** The length of the girls' summer dress and winter skirt is to be NO HIGHER than the top of the knee. The College reserves the right to determine whether the length needs to be altered.

**Uniform Exemptions:** If a student is not able to adhere to the Uniform Policy, due to short term Welfare Needs, the parents/guardians should contact Classroom Teacher(Primary)/House Mentor(Secondary) for a Uniform Pass to be issued.