



Online Learning @ SMC

Weekday Routine

SECONDARY

STUDENTS

Starting the day

- ✓ Wake up with enough time to get ready and have breakfast before 8.30am.
- ✓ At 8.45am join your homeroom each morning in Google Meet.
- ✓ Follow SIMON timetable. Every lesson will be delivered through a Google Meet.
- ✓ Your work will be scheduled on a daily basis.

simon

simon.smseymour.catholic.edu.au

Use SIMON for:

- viewing your timetable.
- feedback on assessment tasks.
- viewing school notices and documents.



GOOGLE MEET

Use Google Meet for connecting with your class.



GOOGLE CLASSROOM

An interactive platform for your lesson plans each day. **Google Meet** operates from this platform.







School Timetable

Homeroom:	8.45 – 8.55am
Lesson 1:	8.55 – 9.55am
Lesson 2:	9.55 – 10.55am
Lesson 3:	11.25 – 12.25pm
Lesson 4:	12.25 – 1.24pm
Lesson 5:	2.15 – 3.15pm (Fridays 2.15 – 2.45pm)

Friday Pastoral Care Period 5 will be a 30 minute lesson each week 2.15 – 2.45pm.

You will use Google Meet during every lesson to clarify work and questions. You can email if needed.

Points to remember...

-  You must follow the College IT User Agreement and not use Google hangouts during class time.
-  You may not share or use Google Meets with anyone apart from your teachers.
-  You must use Google Meet to attend your classes. The class attendance roll will be marked for every lesson.
-  Your teachers are there to help. Questions can be asked during class time.
-  Your teacher will guide you on how to access Google Meet and Google Classroom.
-  You are required to participate in Remote Learning to the best of your ability.

Need technical help?

Contact ICT Support at ICTSupport@smseymour.catholic.edu.au





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STUDENTS

Your Clothing

- Dress in neat, casual clothes.
- Do not wear pyjamas.

Your Etiquette

- Be polite, appropriate and respectful in your language online, as you would in person.
- Turn your mobile phone and other devices to silent during timetabled classes.
- The College Behaviour Management Policy and ICT User Agreement apply for online learning.

Your Learning Space

- Your learning space should be tidy, comfortable and as quiet as possible.
- Be respectful of shared spaces.
- check that what's behind you is appropriate for the classroom.

Managing Your Time

- Manage your time – use it for learning.
- Submit all your completed work.
- Spend time revising any items you don't understand and ask questions.

Your Equipment

- Make sure your laptop is charged.
- Have a pen, paper or workbook, calculator or any subject related resource ready.
- Use headphones, if possible.
- Remove all distractions.

Your Health

- Drink plenty of water each day.
- Have your recess and lunch breaks. Ensure you're eating healthy food.
- Engage in some exercise each day.