



Online Learning @ SMC

Weekday Routine

GUIDE FOR Primary PARENTS & STUDENTS

Clothing

- Dress in neat, casual clothes.
- Do not wear pyjamas.

Etiquette

- Be polite, appropriate and respectful in your language online, as you would in person.
- The College behaviour management policy and ICT user agreement apply for online learning.

Learning Space

- Learning spaces should be tidy, comfortable and as quiet as possible.
- Be respectful of shared spaces.
- When in Google Meet for Homeroom check that what's behind you is appropriate for the classroom.

Managing Learning Time

- Manage learning time – use it wisely.
- Complete activities in 30min bursts.
- What if I can't do it?
Step 1 Try again.
Step 2 Email the teacher.
Step 3 Move onto something else while waiting for a reply.
- **Turn In** all your completed work.

Equipment

- Make sure your device is charged.
- Have a pen, paper or workbook, calculator or any subject related resource ready.
- Use headphones, if possible.
- Remove all distractions.

Your Health

- Drink plenty of water each day.
- Have your recess and lunch breaks. Ensure you're eating healthy food.
- Engage in some exercise each day.



GOOGLE MEET

Use Google Meet for connecting with your class for homeroom and with colleagues.



GOOGLE CLASSROOM

Used for managing student work.

Teachers set work.

Students Turn In.

Teachers give feedback.

Google Meet can also operate from this platform.



GMAIL

Students/Parents are welcome to email their teacher during the school day. Teachers will respond within a reasonable timeframe on their working days.

Student work

All students will receive all work through Google Classroom.

A link to an instructional video will be sent to families..

Each day, work will be released for your child.

The order your child chooses to complete the tasks each day is up to them.

Your child's teacher will comment on all submitted work in a reasonable time.

At any time, if there are queries or questions relating to Google Classroom or work content, please email your classroom teacher.

Homeroom and Team Video conferencing Google Meet times.

Year Level 5/6 9.00am

Year Level 3/4 9.30am

Year Level 1/2 9.00am

Foundation 9.30am

Homeroom to begin at the above times and students remain in the Meet for focus teaching groups.

From 27th July (week 2 of Remote Learning) an additional Google Meet will begin at 11.30am for Maths focus teaching groups.

Daily Structure

Daily Overview / Timetable to be sent through Google Classroom highlighting the activities for the day.

F-2 Daily Learning

Consists of:

Reading, Writing, Spelling,

Maths.

And the following:

Monday: RE

Tuesday: Inquiry

3-6 Daily Learning

Consists of:

Reading, Writing, Spelling, Maths.

And the following:

Monday: RE

Tuesday: Inquiry

Wednesday: RE

Thursday: Inquiry

Note: Specialist teachers – Art, PE, Indonesian and Performing Arts will be preparing project work for students to complete over a 3 week period of time. They will allocate each class a Google Meet to launch the tasks and explain the activities to the students. These meets will be in weeks 1 and 4 of Remote Learning. Each class has been given its own Timetable for these Meets.

Need technical help?

Students are encouraged to contact ICT Support at ICTSupport@smseymour.catholic.edu.au

