



# ST. MARY'S COLLEGE SEYMOUR

90 HIGH STREET (PO BOX 269) SEYMOUR 3660. PHONE: (03) 5792 2611 FAX: (03) 5792 4091

## 2020 TUITION FEES AND LEVIES INFORMATION PACKAGE

Dear Parent,

Please find enclosed information regarding the St Mary's College Fees and Levies for 2020.

The following items have been included:

1. **2020 Fee and Levy Schedule**
2. **Payment Instalment Form (To be returned to the College by 7 February 2020)**
3. **Direct Debit Form**
4. **Camps, Sports Excursions Fund Application Form**
5. **Split Billing Application (Please return if you wish to commence new split billing arrangements. (Existing arrangements will continue unless notified otherwise in writing).**

Please take the time to read through all the information enclosed and return any forms to the College by the required dates. If you require a hard copy of any form please contact the College. If you have any questions regarding any of the information contained in this package please contact the Business Manager, Felicity Melville, at the College.

### Accounts

Accounts are generated at the beginning of each school year and rendered monthly or upon request. Payments may be made in weekly, fortnightly, monthly, or term instalments. Alternatively, payments may be made in lump sums **provided they are made by the due dates listed on the schedule.**

### Payment Method Options

Our preferred method of payment is by Direct Debit. A Direct Debit form has been included in this package if you wish to take advantage of this service. It is suggested that families divide their total bill amount by 10 (months) or 20 (fortnights) to calculate an appropriate regular payment figure.

Alternatively, payments may also be made by Electronic Funds Transfer (Direct Deposit). As we have many families with the same surname, **please ensure you quote your Family Account (Reference) Number and Surname** when making any payments. Payments may also be made by eftpos, cheque or cash at the College office.

Your reference number will be found at the top right-hand side of your statement which you will receive in February. You may begin making fee payments at any time if you wish to make an early start for next year.

### Concessions

Concessions may be available for those who have either short term or long-term financial hardship and difficulty paying fees. Parents who experience such difficulties are urged to contact the Principal as soon as the need arises so that appropriate arrangements can be made.

Families who hold a Health Care Card current as at the first day of term one or term two may also be eligible to receive the Government **Camps, Sports, Excursion Fund** rebate. Information and an application form have been included with this pack and must be returned to the College by 28<sup>th</sup> February 2020 if they wish to claim the CSEF.

### Split Billing

A Split Billing form has been included in this package. If more than one person is responsible for the payment of your child's school fees you may elect to split the bill – with each bill payer receiving a separate account indicating their portion of the bill only. Each payer would also have their own account number. Please note that both parties must agree to and sign this form before the split billing can be implemented. Arrangements will remain in place until notified otherwise in writing.



## ST MARY'S COLLEGE 2020 TUITION FEE AND LEVY SCHEDULE

(\*Please note this is not an account. Accounts will be rendered by the end of February)

In setting the tuition fees, the College Education Board is most conscious of the strain placed on parents to meet costs and has, therefore, followed a policy of limiting expenditure wherever possible. However, there is a duty to provide the highest standard of education, having regard to the costs which parents can afford. Considering both factors, the 2020 fees and levies are as follows:

### Due for payment by 30 January 2020

#### LAPTOP INSTALMENT

Year 7 students	\$230
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### Due for payment by 1 March 2020

#### LAPTOP INSTALMENT

Year 8, 9 & 10 students	\$230
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#### VET/VCE LEVY (for applicable Year 10 students only)

Category A VET course	\$400
Category B VET course, Indonesian Studies	No Charge

### Due for payment by 1 June 2020

#### TUITION LEVIES (Applied per student)

Primary	\$575
Secondary	\$1,550

#### Discounts for the Secondary Tuition Levy will be applied as follows:

2<sup>nd</sup> secondary child- 20%      3<sup>rd</sup> secondary child - 50%      4<sup>th</sup> secondary child - 100%

### Due for payment by 1 September 2020

#### LAPTOP INSTALMENT

Year 7, 8 & 9 students	\$230
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### Due for payment by 31 October 2020

#### FAMILY FEE (Applied per family)

\$1,790
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#### EXCURSION/ CAMP LEVIES (Applied per student)

Junior Primary	\$330
Middle Primary	\$665
Senior Primary	\$545
Year 7	\$615
Year 8	\$690
Year 9 (includes Tasmania Camp)	\$750
Year 10	\$540

#### EXPERIENTIAL LEARNING PROGRAM (B4W)

Year 9 students only	\$220
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**Families are requested to make note of the listed due dates. All levies, fees and laptop instalments are to be paid by the due dates. Direct debit payment plans can be arranged with the Business Manager.**



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## 2020 TUITION FEES AND LEVIES PAYMENT INSTALMENT FORM

**PLEASE RETURN THIS FORM TO THE COLLEGE BY 7 FEBRUARY 2020**

The College relies heavily on the commitment you made to the payment of fees and levies when enrolling your child at St Mary's. It is expected that progressive payments are made throughout the year to meet the due dates for the payment of fees and levies.

In order for the College to make satisfactory budget estimates and to help you plan your payments you are asked to complete the payment schedule below and return it to the College by 7 February 2020. Accounts will be forwarded during February to assist you with your planning. If you would like assistance in calculating an appropriate payment schedule, please contact the Business Manager, Felicity Melville at the College.

Should you wish to pay your fees and levies straight into the College bank account the details are as follows;

**Account Name:** St Mary's College General Account  
**BSB: 083 890**  
**Account No: 629 211 120**

**Please remember to identify your payment with your Fee Account Number which is located on the top right hand corner of your statement.**

Please do not hesitate to contact the College if you have any queries.

Thank you.

**NAME/S OF PERSON RESPONSIBLE FOR FEE PAYMENT:** \_\_\_\_\_

**STUDENTS' NAMES:**

\_\_\_\_\_  
\_\_\_\_\_

**My/Our payments will commence on \_\_\_\_/\_\_\_\_/\_\_\_\_ and be scheduled as follows:**

Weekly payments of \$	Fortnightly payments of \$
Monthly payments of \$	Term payments of \$
Other, please specify \$	

I/We consent to Conveyance Allowance being allocated to the payment of outstanding fees (if applicable).

SIGNATURE \_\_\_\_\_

I/We acknowledge that I/we have an obligation to pay our school fees by 31 October 2020.

SIGNATURE \_\_\_\_\_



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## AUTHORITY TO APPLY SPLIT BILLING FOR FEES AND LEVIES (Arrangements will remain in place unless notified otherwise in writing)

FEE PAYER'S NAME \_\_\_\_\_ of  
\_\_\_\_\_ (billing address)

**and**

FEE PAYER'S NAME , \_\_\_\_\_ of  
\_\_\_\_\_ (billing address)

wish to apply a split billing arrangement for the payment of college fee and levies for:

### **Students' Names**

- |          |          |
|----------|----------|
| 1. _____ | 2. _____ |
| 3. _____ | 4. _____ |
| 5. _____ | 6. _____ |

We agree to pay the following portion each and agree to receive separate statements reflecting that portion. We agree that any future fees and levies will be billed in this same manner.

\_\_\_\_\_ agrees to be billed for \_\_\_\_\_ % (i.e 50%) of all fees.  
*Fee Payer 1.*

\_\_\_\_\_  
Signature \_\_\_\_\_  
Date

\_\_\_\_\_ agrees to be billed for \_\_\_\_\_ % (i.e 50%) of all fees.  
*Fee Payer 2.*

\_\_\_\_\_  
Signature \_\_\_\_\_  
Date